

## Somerset County Council Forward Plan of proposed Key Decisions

The County Council is required to set out details of planned key decisions at least 28 calendar days before they are due to be taken. This forward plan sets out key decisions to be taken at Cabinet meetings as well as individual key decisions to be taken by either the Leader, a Cabinet Member or an Officer. The very latest details can always be found on our website at:

<http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=134&RD=0&FD=1&bcr=1>

Regulation 8 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 defines a key decision as an executive decision which is likely:

(a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates; or

(b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

The Council has decided that the relevant threshold at or above which the decision is significant will be £500,000 for capital / revenue expenditure or savings. Money delegated to schools as part of the Scheme of Financial Management of Schools exercise is exempt from these thresholds once it is delegated to the school.

Cabinet meetings are held in public at County Hall unless Cabinet resolve for all or part of the meeting to be held in private in order to consider exempt information/confidential business. The Forward Plan will show where this is intended. Agendas and reports for Cabinet meetings are also published on the Council's website at least five clear working days before the meeting date.

Individual key decisions that are shown in the plan as being proposed to be taken "not before" a date will be taken within a month of that date, with the requirement that a report setting out the proposed decision will be published on the Council's website at least five working days before the date of decision. Any representations received will be considered by the decision maker at the decision meeting.

In addition to key decisions, the forward plan shown below lists other business that is scheduled to be considered at a Cabinet meeting during the period of the Plan, which will also include reports for information. The monthly printed plan is updated on an ad hoc basis during each month. *Where possible the County Council will attempt to keep to the dates shown in the Plan. It is quite likely, however, that some items will need to be rescheduled and new items added as new circumstances come to light.* Please ensure therefore that you refer to the most up to date plan.

Monthly version of plan published on 1 March 2017

For general enquiries about the Forward Plan:

- You can view it on the County Council web site at <http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=134&RD=0&FD=1&bcr=1>
- You can arrange to inspect it at County Hall (in Taunton).
- Alternatively, copies can be obtained from Scott Wooldridge or Julia Jones in the Community Governance Team by telephoning (01823) 359027 or 357628.

To view the Forward Plan on the website you will need a copy of Adobe Acrobat Reader available free from [www.adobe.com](http://www.adobe.com)  
Please note that it could take up to 2 minutes to download this PDF document depending on your Internet connection speed.

To make representations about proposed decisions:

Please contact the officer identified against the relevant decision in the Forward Plan to find out more information or about how your representations can be made and considered by the decision maker.

The Agenda and Papers for Cabinet meetings can be found on the County Council's website at:  
<http://democracy.somerset.gov.uk/ieListMeetings.aspx?CId=134&Year=0>

Weekly version of plan published on 1 March 2017

| FP Refs   | Decision Date/Maker  | Details of the proposed decision  | Documents and background papers to be available to decision maker  | Does the decision contain any exempt information requiring it to be considered in private? | Contact Officer for any representations to be made ahead of the proposed decision     |
|---|--|---|--|--|---|
| <p><b>FP/17/02/07</b><br/>First published:<br/>27 February 2017</p>                     | <p>21 Mar 2017 Director of Commissioning for Economic and Community Infrastructure</p> | <p>Issue: To accept DfT C-ITS Challenge Fund funding and implement the EEI project<br/>Decision: To accept the funding awarded by DfT and provide local contribution funding to implement the project.</p>  | <p>Approval to accept DfT CITS Challenge Fund Award and implements Energy Efficient Intersections project Appendix A</p>           |  | <p>Nisha Devani</p>   |
| <p><b>FP/17/03/02</b><br/>First published:<br/>27 February 2017</p>                     | <p>27 Mar 2017 Cabinet Member for Resources</p>  | <p>Issue: 2017/18 Capital Maintenance Programme<br/>Decision:<br/>Delegation to Officers to decide on the most appropriate procurement route, to engage consultants and/or frameworks where applicable and to seek tenders/quotations for the highest priority items identified under the planned maintenance programme.<br/>2017/18 Property Capital Maintenance Programme</p> | <p>Corporate Property Planned Capital Investment Programme</p>   |  | <p>Darren Puckett, Client Lead Officer - Corporate Property<br/>Tel: 01823 355712</p> |
| <p><b>FP/16/10/04</b><br/>First published:<br/>3 October 2016</p>                       | <p>27 Mar 2017 Director of Commissioning for Economic and Community Infrastructure</p> | <p>Issue: Award and enter contract for the delivery of broadband services for Lot 4 of the CDS SEP procurement<br/>Decision:</p>  | <p>Broadband Phase 2 contract award Lot 4 to preferred supplier and funding agreement</p>  |  | <p>Katriona Lovelock, Economic Development Officer<br/>Tel: 01823 359873</p>          |
| <p><b>General Exception Notice published</b><br/>First published:<br/>17 March 2017</p> | <p>27 Mar 2017 Cabinet Member for Adult Social Care</p>                                | <p>Issue: Adult Social Care Fees and Charges 2017/18<br/>Decision: Adult Social Care Fees and Charges 2017/18</p>   | <p>Adult Social Care Fees and Charges 201718<br/>Appendix B General Exception Notice<br/>Fees and Charges 17-18<br/>Appendix A</p> |  | <p>Martin Young, Finance Strategy Manager<br/>Tel: 01823 359057</p>                   |

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| <p><b>FP/17/02/08</b><br/>First published:<br/>20 February 2017</p> | <p>Not before 27th Mar 2017<br/>Leader of the Council</p>  | <p>Issue: Somerset Rivers Authority (SRA) Enhanced Programme of Flood Risk Management Works and the SRA Memorandum of Understanding and Constitution<br/>Decision: To consider the SRA's Enhanced Programme of Works and approve SCC providing forward funding for 2017/18 in advance of receiving LEP Growth Deal funding to support the delivery of the programme. In addition it is proposed that the Leader of the Council considers the revised SRA Memorandum of Understanding and its Constitution.</p> | <p>Somerset Rivers Authority Enhanced Programme of Flood Risk Management Works<br/>Appendix A SRA Budget 2017-18<br/>Appendix B 2017-18 Enhanced Programme<br/>Appendix D SRA Local MoU 2017-18<br/>Appendix D1 Task Force Vision<br/>Appendix D3 2017-18 Enhanced Programme development and Policies<br/>Appendix D3 2017-18 Enhanced Programme<br/>Appendix D4 Officer Groups Terms of Reference<br/>Appendix D5 SRA Scheme of Delegation</p> |  | <p>Sarah Diacono, Somerset Rivers Authority Senior Manager<br/>Tel: 01823 355194</p> |
| <p><b>FP/16/10/04</b><br/>First published:<br/>3 October 2016</p>   | <p>Not before 3rd Apr 2017<br/>Director of Commissioning for Economic and Community Infrastructure</p> | <p>Issue: Award and enter a contract for the delivery of broadband services for Lot 1 of the CDS SEP procurement<br/>Decision:</p>   |   |  | <p>Katriona Lovelock, Economic Development Officer<br/>Tel: 01823 359873</p>         |

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| <b>FP/16/12/05</b><br>First published:<br>3 January 2017 | Not before 3rd Apr<br>2017 Cabinet Member<br>for Adult Social Care                              | Issue: Specialist mental health day services<br>Decision: To award a contract for the provision of specialist mental health day services               |   | Part exempt<br>The item is likely to contain information relating to the financial or business affairs of any particular person (including the authority holding that information). | Rhian Bennett, Senior Commissioning Officer<br>Tel: 01823 359793                      |
| <b>FP/16/12/06</b><br>First published:<br>3 January 2017 | Not before 3rd Apr<br>2017 Cabinet Member<br>for Adult Social Care                              | Issue: Specialist mental health carers services<br>Decision: To award a contract for the provision of specialist mental health carers services         |   | Part exempt<br>The item is likely to contain information relating to the financial or business affairs of any particular person (including the authority holding that information). | Rhian Bennett, Senior Commissioning Officer<br>Tel: 01823 359793                      |
| <b>FP/16/05/02</b><br>First published:<br>9 January 2017 | Not before 3rd Apr<br>2017 Cabinet Member<br>for Highways and Transport                         | Issue: Road Safety Strategy Update<br>Decision: To agree to adopt the updated Road Safety Strategy   |   |   | Sunita Mills, Service Commissioning Manager<br>Tel: 01823 359763                      |
| <b>FP/17/03/06</b><br>First published:<br>13 March 2017  | Not before 10th Apr<br>2017 Director of Commissioning for Economic and Community Infrastructure | Issue: ENCTS fixed payment agreement<br>Decision: A fixed payment agreement with a bus operator under the English National Concessionary Fares Scheme. | Officer non-key decision to implement the 2017-18 Concessionary Fares Reimbursement Scheme to Operators (28th February 2017)<br>The Somerset Concessionary Travel Scheme 2017-18 (28th February 2017) |   | Oliver Woodhams, Strategic Manager, Community and Traded Services<br>Tel: 07977400667 |

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| <p><b>FP/17/01/08</b><br/>First published:<br/>30 January 2017</p>  | <p>12 Apr 2017 Cabinet</p>   | <p>Issue: Decision to award the contract for the Yeovil Western Corridor Improvement Scheme<br/>Decision: To consider the report</p>   | <p>Tender evaluation report</p>  | <p>Part exempt</p>   | <p>Nisha Devani</p>   |
| <p><b>FP/17/02/06</b><br/>First published:<br/>14 February 2017</p> | <p>12 Apr 2017 Cabinet</p>   | <p>Issue: Award of Family Based Care (fostering) Peninsula Framework<br/>Decision: The five peninsula authorities have jointly tendered for a framework of fostering agencies, assessed for quality and value for money. Cabinet is asked to approve the results of this tender.</p> | <p>Report on Somerset's proposed award Peninsula report on the process and results of tender</p> | <p>Part exempt</p>   | <p>Louise Palmer, Strategic Commissioner</p>                                      |
| <p><b>FP/17/02/01</b><br/>First published:<br/>14 February 2017</p> | <p>Not before 22nd May 2017 Cabinet Member for Children and Families</p> | <p>Issue: Award of Contract for the provision of a 3 Classroom Block at Court Fields School, Wellington<br/>Decision: To approve the awarding of the contract to the successful contractor</p>   | <p>Confidential Financial Report<br/>Capital Programme Paper</p>                                 | <p>Part exempt</p>   | <p>Carol Bond, Project Manager, Property Programme Team<br/>Tel: 01823 355962</p> |

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| <p><b>FP/17/03/07</b><br/>First published:<br/>13 March 2017</p>  | <p>Not before 22nd May 2017<br/>Director of Commissioning for Economic and Community Infrastructure</p> | <p>Issue: SEIC Appointing a Construction Company<br/>Decision: To approve the appointment of a construction company (Wilmott Dixon) under the SCAPE Framework, to provide construction services to SCC to enable the delivery of Phase 2 of the Somerset Energy Innovation Centre (SEIC) and to enable the delivery of Phase 3 of SEIC, once the full funding package has been secured</p> | <p>Impact Study<br/>Cabinet Member Decision<br/>09.02.17<br/>Officer Non-Key Decision<br/>27.04.15</p>  | <p>Part exempt</p>   | <p>Lynda Madge, Commissioning Manager – Economy &amp; Planning<br/>Tel: 01823 356766</p> |
| <p><b>FP/17/03/08</b><br/>First published:<br/>13 March 2017</p>  | <p>Not before 22nd May 2017<br/>Director of Commissioning for Economic and Community Infrastructure</p> | <p>Issue: SEIC Acceptance of GD and ERDF Funding<br/>Decision: The acceptance of the offer of Heart of the South West LEP Growth Deal funding (£5,156,500) and ERDF funding (£869,090), subject to legal acceptability of the final funding agreement, for the Somerset Energy Innovation Centre, Phase 2</p>  | <p>Impact Study<br/>Cabinet Member Decision<br/>09.02.17<br/>Officer Non-Key Decision<br/>27.04.15</p>  | <p>Part exempt</p>   | <p>Lynda Madge, Commissioning Manager – Economy &amp; Planning<br/>Tel: 01823 356766</p> |
| <p><b>FP/16/08/05</b><br/>First published:<br/>15 August 2016</p> | <p>Not before 29th May 2017<br/>Cabinet Member for Business Investment &amp; Policy</p>                 | <p>Issue: Enterprise and Incubation Hub at SEIC - approval to accept ERDF Funding<br/>Decision: Enterprise and Incubation Hub at SEIC - approval to accept funding</p>   | <p>ONKD Paper signed by P Hewitt – ‘Approval to submit expressions of interest for European Structural and Investment Funds (ESIF for CDS and SEIC)’ dated: 27th April 2015</p> |  | <p>Lynda Madge, Commissioning Manager – Economy &amp; Planning<br/>Tel: 01823 356766</p> |

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| <p><b>FP/16/11/10</b><br/>First published:<br/>27 September 2016</p> | <p>7 Jun 2017 Cabinet</p> | <p>Issue: Children's Services Improvement - Somerset's Children and Young People's Plan 2016-19 progress<br/>Decision:<br/>To consider the report and agree necessary actions.</p> | <p>Report to Cabinet 29 April</p>                                 | <p>Open</p>  | <p>Philippa Granthier, Assistant Director Childrens Services<br/>Tel: 01823 359054</p> |



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| <p><b>FP/17/03/09</b><br/>First published:<br/>13 March 2017</p> | <p>7 Jun 2017 Cabinet</p> | <p>Issue: Framework Agreement for Travel Demand Management<br/>Decision: To appoint Suppliers to a Framework Contract in particular for delivery of an integrated Travel Behaviour Change and Road Safety Training and Awareness Programme in connection with the Hinkley Point C development</p> | <p>Key Decision on 25 March 2013 regarding the contributions to Somerset County Council within the Hinkley Point C Site Preparation Works and Development Consent Order Section 106 Agreements<br/>Non-Key Decision Report by Strategic Manager – Major Programmes on 3 August 2016 - Authority to commence procurement for services in connection with a Travel Behaviour Change and Road Safety Training and Awareness Programme associated with the Hinkley Point C development<br/>Non-Key Decision on 2 December 2016 by the Director of Commissioning and Lead Commissioner for Economic and Community Infrastructure Hinkley Point C – Authority to appoint a supplier for assurance services in connection with a Travel Behaviour Change and Road Safety Training and Awareness Programme<br/>Non-Key Decision on 6 March 2017 by the Director of Commissioning and Lead Commissioner for Economic and Community Infrastructure Hinkley Point C</p> | <p>Part exempt</p>   | <p>Andy Coupe, Acting Strategic Manager - Major Programmes<br/>Tel: 01823 355145</p> |

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